

Republic of the Philippines
BUREAU OF AGRICULTURAL RESEARCH
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the BUREAU OF AGRICULTURAL RESEARCH in the CSC website:

JUDE RAY P. LAGUNA

Head, HRMU

Date: 18-Mar-24

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Information Officer III	OSEC-DAB-INFO3-10-2014	18	46725.00	Bachelor's degree relevant to the job	8 hours of relevant training	2 years of relevant experience	Career Service (Professional)/ Second Level Eligibility	N/A	BAR, Quezon City
2	Agriculturist II	OSEC-DAB-AG2-567-1998	15	36619.00	Bachelor's degree in Agriculture or other allied courses such as Agricultural Engineering, Fisheries Technology and Veterinary Medicine	4 hours of relevant training	1 year of relevant experience	Relevant RA 1080	N/A	BAR, Quezon City
3	Administrative Aide VI (Clerk III)	OSEC-DAB-ADA6-243-2004	6	17553.00	Completion of two (2) years studies in College	None Required	None Required	Career Service (Subprofessional)/ First Level Eligibility	N/A	BAR, Quezon City

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than April 1, 2024. **Previous applicants need not apply.**

1. Application letter indicating the position title, item number of the position the applicant intends to apply for;
2. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture with signature over printed name (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph, Notarized or Sworn in around the same month as the date of publication;
3. Work Experience Sheet (WES), attachment of PDS;
4. Performance rating for **the last rating period preceding the application** (if applicable);
5. Photocopy of Authenticated certificate of eligibility/rating/license;
6. Photocopy of training certificates; and
7. Photocopy of official transcript of records and diploma.

APPLICATION OF EQUAL EMPLOYMENT OPPORTUNITY PRINCIPLES (EEOP)

The BUREAU OF AGRICULTURAL RESEARCH upholds Equal Employment Opportunity Principles: "that there shall be no discrimination in the selection of employees on account of age, school, gender, civil status, disability, ethnicity, social status, income class, political affiliation or other similar factors/personal circumstances which run counter to the principles of merit, fitness for the job, and equal opportunity."

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

JUNEL B. SORIANO, PhD

Director IV

RDMIC Bldg. Visayas Ave. corner Elliptical Road Diliman,
Quezon City

personnel@bar.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.